

## **Privacy Policy**

### **1) Information about the collection of personal data and contact details of the data controller**

1.1 We are pleased that you visit our website and thank you for your interest. Below we inform you about the handling of your personal data when using our website. Personal data means any data with which you can be personally identified.

1.2 The controller responsible for data processing on this website in accordance with the General Data Protection Regulation (GDPR) is ProGraphite GmbH, Dr.-Schindler-Str. 9, 94107 Untergriesbach, Germany, Tel.: 08593 9383188, Fax: 08593 9383199, E-Mail: [info@graphite-shop.com](mailto:info@graphite-shop.com). The person responsible for processing personal data is the natural or legal person who alone or jointly with others decides on the purposes and means of the processing of personal data.

### **2) Data collection when visiting our website**

When you use our website purely for informational purposes, i.e., if you do not register or otherwise provide us with information, we only collect such data that your browser transmits to our server (so-called "server log files"). When you access our website, we collect the following data, which is technically necessary for us to display the website to you:

- The website you visited
- Date and time at the time of access
- Amount of data sent in bytes
- Source/referrer from which you came to the site
- Browser used
- Operating system used
- IP address used (possibly anonymized)

The processing is carried out in accordance with Article 6(1)(f) GDPR based on our legitimate interest in improving the stability and functionality of our website. No forwarding or other use of the data takes place. However, we reserve the right to retrospectively check the server log files should there be concrete indications of unlawful use.

### **3) Cookies**

To make visiting our website attractive and to enable the use of certain functions, we use so-called cookies on various pages. These are small text files stored on your device. Some of the cookies we use are deleted after the end of the browser session, i.e., after closing your browser (so-called session cookies). Other cookies remain on your device and allow us or our partner companies (third-party cookies) to recognize your browser again on your next visit (persistent cookies). If cookies are set, they collect and process certain user information such as browser and location data as well as IP address values. Persistent cookies are automatically deleted after a specified duration, which may vary depending on the cookie.

If individual cookies we use also process personal data, this processing is carried out in accordance with Article 6(1)(f) GDPR to safeguard our legitimate interests in the best

possible functionality of the website and a customer-friendly and effective design of the site visit.

We may cooperate with advertising partners who help us make our online offer more interesting for you. For this purpose, cookies from partner companies may also be stored on your hard drive during your visit to our website (third-party cookies). If we cooperate with such advertising partners, you will be individually and separately informed about the use of such cookies and the scope of the information collected within the following paragraphs.

Please note that you can set your browser to inform you about the setting of cookies and decide individually on their acceptance or exclude the acceptance of cookies for certain cases or in general. Each browser differs in how it manages cookie settings. This is described in the help menu of each browser, which explains how you can change your cookie settings. You can find the settings for the respective browsers under the following links:

Internet Explorer: <https://support.microsoft.com/en-us/help/17442/windows-internet-explorer-delete-manage-cookies>

Firefox: <https://support.mozilla.org/en-US/kb/enable-and-disable-cookies-website-preferences>

Chrome: <https://support.google.com/chrome/answer/95647?hl=en>

Safari: <https://support.apple.com/guide/safari/manage-cookies-and-website-data-sfri11471/mac>

Opera: <http://help.opera.com/en/latest/web-preferences/#cookies>

Please note that if you do not accept cookies, the functionality of our website may be limited.

#### **4) Contact**

When contacting us (e.g., via contact form or e-mail), personal data is collected. Which data is collected in the case of a contact form can be seen from the respective contact form. This data is exclusively stored and used for the purpose of answering your request or for contacting and the associated technical administration. The legal basis for the processing of the data is our legitimate interest in answering your request in accordance with Article 6(1)(f) GDPR. If your contact aims at concluding a contract, the additional legal basis for processing is Article 6(1)(b) GDPR. Your data will be deleted after the final processing of your inquiry, which is the case if it can be inferred from the circumstances that the relevant matter has been conclusively clarified and provided that there are no statutory retention obligations.

#### **5) Rights of the data subject**

5.1 The applicable data protection law grants you extensive rights against the controller regarding the processing of your personal data (rights of access and intervention), which we inform you about below:

- Right of access according to Article 15 GDPR: You have the right to information about your personal data processed by us, the purposes of processing, the categories of personal data processed, the recipients or categories of recipients to whom your

data has been or will be disclosed, the planned storage period or the criteria for determining the storage period, the existence of a right to correction, deletion, restriction of processing, objection to processing, complaint to a supervisory authority, the origin of your data if it was not collected by us from you, the existence of automated decision-making including profiling and, if applicable, meaningful information about the logic involved and the scope and intended effects of such processing, as well as your right to be informed about the safeguards pursuant to Article 46 GDPR in case of transfer of your data to third countries;

- Right to rectification according to Article 16 GDPR: You have the right to immediate correction of incorrect data concerning you and/or completion of your incomplete data stored with us;
- Right to erasure according to Article 17 GDPR: You have the right to request the deletion of your personal data if the conditions of Article 17(1) GDPR are met. However, this right does not exist, in particular, if the processing is necessary for exercising the right to freedom of expression and information, to comply with a legal obligation, for reasons of public interest, or for the assertion, exercise, or defense of legal claims;
- Right to restriction of processing according to Article 18 GDPR: You have the right to request restriction of processing of your personal data while the accuracy of your data is contested, if you oppose deletion due to unlawful processing and instead request restriction, if you need your data for assertion, exercise or defense of legal claims after the purpose for which the data was collected has expired, or if you have objected on grounds of your particular situation and it is not yet clear whether our legitimate grounds override;
- Right to notification according to Article 19 GDPR: If you exercise your rights to rectification, erasure or restriction, we are obliged to inform all recipients to whom the personal data has been disclosed about the correction or deletion of the data or restriction of processing, unless this proves impossible or involves disproportionate effort. You have the right to be informed about these recipients;
- Right to data portability according to Article 20 GDPR: You have the right to receive the personal data you provided to us in a structured, commonly used, machine-readable format or to request transmission to another controller, insofar as this is technically feasible;
- Right to withdraw consent according to Article 7(3) GDPR: You have the right to withdraw any consent given to data processing at any time with effect for the future. In case of withdrawal, we will delete the affected data immediately, provided that further processing cannot be based on another legal ground;